



**WRIGHTSVILLE
BEACH**
RECREATION DISTRICT

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Wrightsville Beach Recreation District Board of Directors Meeting Minutes
Draft
December 1, 2016

Representatives:

Montpelier and CVRPC Staff - Daniel Currier (Present)
Montpelier - Jessica Chaves (Absent)
Middlesex - Jane Dudley (Present)
Worcester - Carl Witke (Present)
East Montpelier – Bill Merrylees (Absent)
Other: Collin O’Neil – Manager (Present)

Meeting called to order at 5:25 pm.

Public Comment

No members of the public were present so no public comments were made.

Adjustments to Agenda

The Board adjusted the agenda by adding a personal statement from Dan Currier.

Budget Update and Setting 2017 Municipal Dues Assessment

The Board reviewed the approved FY 2016 budget and the current balance and expense totals through 12/1/16. The board discussed the yearly per capita rate which is currently set at \$.90. The board last year raised the per capita cap to \$1.50. The board discussed the pros and cons of increasing the per capita rate. The Manager recommended rising the rate by 20 cents and pointed out a number of reasons to raise the per capita rate including an increase in minimum wage. The board discussed each reason with the manager. Carl motioned to increase the yearly municipal per capita assessment to \$1.10. Jane seconded the motion. There was further discussion from the board including the note to not raise the per capita rate next year unless due to significant unforeseen loss or events. Board voted in favor of increase the yearly municipal per capita assessment to \$1.10.

Managers Update

Collin provided an update on the 2016 season. In general it was a good season with high attendance. The disc golf course is really helping to attract new people to the beach.

Discussion on Establishing an Equipment and Supplies Purchasing Policy

The Board discussed the memo included in the board packet on establishing an equipment and supplies purchasing policy. The board was in agreement that this was a good idea and long overdue. It was suggested to reach out to the VT League of Cities and Towns for a template to start from. Dan will gather these and present them to the board in January for review.

Personal Statement from Dan Currier

Dan Currier has been both the CVRPC staff person and Montpelier Board Rep for the past two years. It's becoming more and more obvious that he has to pick just one role. Dan will be stepping down as the Montpelier Board Rep and will notify Montpelier in December of his departure. He will stay on as the CVRPC staff person helping the Board.

Meeting was adjourned 7:10 pm

Respectfully submitted by Dan Currier (CVRPC)