



**WRIGHTSVILLE
BEACH**
RECREATION DISTRICT

c/o CVRPC
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Wrightsville Beach Recreation District Minutes November 16, 2015

Representatives:

Montpelier and CVRPC Staff - Daniel Currier (Present)
Montpelier - Jessica Chaves (Absent)
Middlesex - Jane Dudley (Present)
Worcester - Carl Witke (Present)
East Montpelier – Bill Merrylees (Absent)
Other: Collin O’Neil – Manager (Present)

Meeting called to order at 5:13 pm.

Adjustments to Agenda

The board adjusted the agenda by adding a salary discussion along with the budget review.

Review of Minutes from July

Board reviewed the July minutes, Carl motioned to accept the minutes as written. Dan seconded the motion. There was no discussion and the board voted in favor of accepting the minutes as written.

Season Highlights and Manager’s Report

Collin passed out a report highlighting the 2015 season. Some of the highlights include: trail work along wet crossings, improvements to tee pads on the disc golf course, new yoga classes at the beach, and many other events. Collin also highlighted the strong volunteer efforts that have helped out down at the beach this year. The season was not without its problems including the wettest June on record, having the tractor breakdown, and the theft of two kayaks. All and all it was another great season.

Review of Budget and Salary Discussion

The board reviewed the 2015 budget actual values for the 2015 season. Collin pointed out that not all of the revenue or expenses have been passed in so these values may change a little. On the revenue side user fees came in at \$43,994.42 which is \$18,994.42 more than we projected. On the expense side we have spent \$43,429.69 which is \$3,765.31 under our budgeted amount. As

mentioned before there are still receipts to be received and \$2000 of the \$4000 tractor purchase to pay off that are not reflected in the expenses yet.

Collin and the board next talked about salaries. There is a minimum wage increase scheduled for each of the next three years. This increase will mean that we will need to increase the amount of money budgeted for the beach attendants. The board will review these values and decide what kind of increase is needed. The manager's wage was discussed. It has been stable at \$17.50 for the past four years. Collin is requesting an increase of his manager's hourly rate from \$17.50 to \$20.13 for the 2015 season and have that rate be retroactive for the 2015 season. Additionally he would like the board to set a standard % increase for the manager's salary each year. The board discussed these requests and felt that these are both appropriate requests.

The Board next discussed the Managers 2016 hourly rate. The board wants to get away from setting hourly rates at the end of the season for the current season and paying back pay based on that increase. The board indicated that they would like to establish a standard 3-5% increase for the manager's hourly rate each year and that that rate will be set at either our November or December meeting.

Per Capita cap Discussion

This item was tabled till our next board meeting in December when we can focus just on this one item.

Truck Use and Ownership

Collin currently uses his truck and is reimbursed for mileage and truck use. Collin would like the board to consider taking over the ownership of his truck and the remainder of the payments. He only uses the truck down at the beach to move debris and other materials. The board discussed his request, but decided to table the discussion until January when more board members are in attendance.

Meeting was adjourned 6:45 pm

Respectfully submitted by Dan Currier (CVRPC)