



**WRIGHTSVILLE  
BEACH**  
RECREATION DISTRICT

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Wrightsville Beach Recreation District Board of Directors Meeting Minutes  
Draft  
May 20, 2020

**Representatives**

Montpelier – Jon Copans (present)  
Middlesex – Jane Dudley (present)  
Worcester – Carl Witke (present)  
East Montpelier – Kim Kendall (present)  
Other: Collin O’Neil – Manager (present)

The meeting was called to order at 5:42 PM at Wrightsville Beach.

1. Public Comment

There were no public comments.

2. Adjustments to Agenda

No adjustments were made.

3. 2020 Season Objectives, Restrictions, Possibilities, Planning

Collin discussed possibilities for opening dates, and stressed that Wrightsville would not be open for Memorial Day Weekend due to additional planning required for safety during the COVID-19 pandemic.

The park will be staffed normally leading up to the opening. Collin and the staff will prepare and implement safety precautions consistent with state requirements and based on Vermont State Parks guidelines. After the opening, Collin is planning to decrease his hours, and staff the park with the manager and attendants as needed. If revenue is normal, Collin will keep his hours at full time. Between the manager and Collin, safety and sanitation issues will be tracked and managed carefully. Collin is preparing for the possibility that the beach may get to a high enough capacity that visitors will have to be turned away at times.

#### 4. Review of Proposed Budget (Action Item)

Collin reviewed several developments regarding the budget. Based on his conversation with the Vermont League of Cities and Towns (VLCT) insurance cost will be lower based on the assumption that overall revenue will go down. If revenue trends back up, Wrightsville will pay more. The pump out for the restroom facilities will also be reduced. Despite the pandemic, the care and maintenance work is planned this year for the Shady Rill area, and that revenue is still expected.

Collin stated that the budget reflects a worse-case scenario in terms of revenue due to the uncertainty of the COVID-19 pandemic. Collin explained that there is a draft version of the budget with retail and one without retail (snacks, disc golf, boat rental, etc.) due to those uncertainties. Supplies have increased because of increased sanitation needs due to the pandemic.

John moved to approve the 2020 budget with a change to increase revenue by \$3,100 reflecting expected payment from the State of Vermont for the maintenance of the Shady Rill area. Jane seconded it with appreciation to Collin. The budget passed unanimously.

Board members discussed communicating to the public that Collin and the Board are working hard to balance the need to open Wrightsville Beach for

as many people as possible while maintaining safety during the COVID-19 pandemic. Communications to member towns and to post on Front Porch Forum and release to the press will be forthcoming.

## 5. Adjournment

The meeting adjourned by consensus at 7:00 PM.

Respectfully submitted by Kim Kendall